

**CITY OF SOUTH PORTLAND – DEPARTMENT OF PLANNING & DEVELOPMENT
TENT PERMIT APPLICATION**

Application #200_____ PERMIT # 200_____

Application Date:_____ Date Permit Issued: _____

FEE \$25.00 Paid _____

LOCATION OF TENT (Street Address):_____

APPLICANT _____ CONTACT _____ PHONE _____

MAILING ADDRESS (if different) _____

TENT CONTRACTOR, ADDRESS, PHONE:_____

DIMENSIONS & NUMBER OF TENTS to be erected: _____

DRAW A SIMPLE PLOT PLAN OF LOCATION OF TENTS ON SITE, RELATIVE TO BUILDINGS, BOUNDARY LINES, STREET, PARKING AREAS:

CERTIFICATE OF FLAME RETARDANCY FOR EACH TENT PROVIDED (REQUIRED)_____

DATES TENTS WILL GO UP/DOWN: FROM _____ to _____

PURPOSE OF TENT: SPECIAL SALES EVENT _____ COMPANY GATHERING _____

OTHER (DESCRIBE) _____

HOW WILL POWER BE BROUGHT TO THE TENT? _____

Is new electrical service being installed outside for this tent? _____

If yes , a separate electrical permit will be required. Name of Electrician doing installation: _____

SIGNATURE of Applicant/Agent _____ Date _____

APPROVED BY BUILDING INSPECTOR _____ Date _____

Approved by City Council (if required) or City Clerk _____ Date _____

City of South Portland

Department of Planning & Development

62 E St, South Portland, Maine 04106 (delivery address) PO Box 9422, South Portland Maine 04116-9422 (U.S. Mail address)

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