

Sealed proposals, in envelopes plainly marked Proposal for the Renovation of South Portland School Department Transportation Facility, 1142 Highland Ave, (*City Service Drive*) Maine, addressed to:

Addressed:

**City Purchasing Agent
City of South Portland
25 Cottage Road
South Portland, ME 04106**

The City of South Portland will also accept signed Proposal documents in PDF digital format sent to the following email address, CSELBERG@southportland.org with a follow up hard copy of the proposal.

Proposals will be opened Publicly by the **City of South Portland Purchasing Agent, at 2:00 PM, on Friday, December 18th, 2020**. Bids received after this time will not be accepted.

Scope of Services:

Site improvements, façade improvements and interior improvements to approximately 10,241 SF.
Site improvements include new loading dock and exterior stair.
Façade improvements include new windows, doors and wall infill to match existing wall construction.
Interior space improvement to Maintenance Garage, Offices, Conference Room, Lounge, Restrooms, Electrical Room, Mechanical Room, Janitors Closet, Storage rooms, Facilities Shop, Central Receiving and Loading Dock.

A **non-mandatory** pre-bid meeting will be held at South Portland Transportation Facility located on City Service Drive on **Wednesday December 2nd, 2020 at 10:00 AM**.

Proposals must be accompanied by a satisfactory bid security for 5% of the proposal.

The Owner reserves the right to waive all formalities and reject any and all proposals or to accept any proposal. Proposals shall be submitted upon the form provided by the Architect.

The selected Contractor will be required to furnish a 100% Contract Performance Bond and a 100% Contract Payment Bond (or other performance methods as described in "Information for Contractor") to cover the execution of the Work which shall be in conformity with the Form of Bonds or other documents contained in the Specifications and for the Contract Amount.

Bidders and Sub-bidders requiring clarification or interpretation of the Bidding Documents shall make a written request to Mathew Ward via email mat.ward@wbrcae.com (no phone calls) no later than **2:00 PM on Thursday, December 10th, 2020**. The final Addendum will be issued no later than **2:00 PM on Tuesday, December 15th, 2020**.

On or about **Monday November 23rd, 2020 Drawings** and Specifications may be obtained in electronic format from the Architect by contacting Donna Allen via email donna.allen@wbrcae.com. Provide company name, company address, phone and contact full name and email address in requesting email. No partial sets will be issued.

Printed sets of Drawings and Specifications may be obtained from Print Bangor, 80 Central Street, Bangor, Maine Tel 947-8049. Contractors requesting paper copies by mail must make arrangements with Print Bangor. No partial sets will be issued.