



Department of Planning & Development
City of South Portland
496 Ocean Street
South Portland, Maine 04106
(207) 767-7603

SIGN PERMIT APPLICATION

For Office Use:
Date: _____ Fee Paid: _____
Application #: _____ Permit #: _____

COST of signage (including sign fabrication & installation): \$ _____ FEE: \$ _____

LOCATION of signage (Street Address): _____

South Portland Assessor's Map/Lot(s): _____ Zoning District: _____

BUSINESS NAME (& Mailing address if different): _____

SIGN CONTRACTOR: _____ PHONE(S): _____

CONTRACTOR Address/contact name: _____

New Replacement

NUMBER/TYPE OF SIGNS to be erected: Roof: _____ Wall: _____ Ground: _____ Projecting: _____

Portable: _____ Temporary: _____ (banners?) _____ Dates of display from _____ to _____

SIZE(S) OF SIGN(S) (width/length/weight/square footage): _____

HEIGHT of sign from ground to top of sign (ground signs): _____

PROJECTION beyond building line (projecting signs): _____

MATERIALS used in signage fabrication: Wood Plastic Metal other: _____

METHOD of securing signage to building: _____

PURPOSE/WORDING of signage: _____

ILLUMINATED Name of Electrician doing wiring: _____

PLOT PLAN ELEVATIONS

SIGNATURE of Applicant/Agent _____ **Date** _____

For Office Use:
APPROVED BY BUILDING INSPECTOR _____ Date _____
Approved by City Council (if required) _____ Date _____