



Department of Planning & Development  
 City of South Portland  
 496 Ocean Street  
 South Portland, Maine 04106  
 (207) 767-7603

**PERMIT APPLICATION FOR DEMOLITION**

<b><u>For Office Use:</u></b>	
Date: _____	Fee Paid: _____
Application #: _____	Permit #: _____

Property Address of Structure(s) to be demolished: \_\_\_\_\_

Description of Structure(s) to be demolished: \_\_\_\_\_

Principal Structure (\$50 fee) \_\_\_\_\_ Accessory Structure (\$25 fee) \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Destination of Debris/Method of Transportation: \_\_\_\_\_

***Please provide a survey or plot plan of property indicating locations of existing structures and proposed demolition.***

Property Owner/Address/Phone: \_\_\_\_\_

Demolition Contractor/Mailing Address: \_\_\_\_\_

Demolition Project Contact/Phone(s): \_\_\_\_\_

***Sign-offs from the following agencies are needed (if applicable):***

<b><u>AGENCY</u></b>	<b><u>PHONE</u></b>	<b><u>NAME OF CONTACT</u></b>	<b><u>DATE</u></b>
Electrical Inspector	207-200-0731	_____	_____
Fire Department	207-799-3314 x 7331	_____	_____
Finance Department	207-767-7609	_____	_____
Sewer Maint. Department	207-767-7678	_____	_____
Dig Safe	888-344-7233	_____	_____

**DIG SAFE NUMBER & ISSUE DATE:** \_\_\_\_\_

**UNITIL (NATURAL GAS UTILITY)**

A signed document from Unitil is required before the issuance of a demolition permit. Unitil has had past incidents of buildings, in the process of being demolished, still having active natural gas lines running into or next to the building. This process request will help reduce unsafe incidents that may occur. Unitil’s operating procedure requires them to inspect any building within their natural gas zone for active gas. This step serves the purpose of assuring gas lines have been removed before a building is demolished. For questions, call Mark Allen at 207-541-2502, or by email at [allenm@unitil.com](mailto:allenm@unitil.com)  
**Please FAX a copy of this demolition permit request to Unitil at 207-797-3763**

Date faxed to UNITIL: \_\_\_\_\_ UNITIL Signature: \_\_\_\_\_

**South Portland Code of Ordinances**

Section 5-1 Building work shall mean the alteration, construction, converting as to use, demolition, enlarging, erection or Relocation of any building, sign, structure, equipment or part thereof.

Section 5-60 Demolition of principal structures: \$50.00  
Demolition of accessory structures: \$25.00

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Date Returned

\_\_\_\_\_  
Building Inspector

\_\_\_\_\_  
Approval Date

cc: Fire Department (Mike Williams) \_\_\_\_\_

Public Works (Denise Michaud) \_\_\_\_\_

Assessing \_\_\_\_\_