



SEWER USER FUND ADOPTED BUDGET

FY 2018

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
ADMINISTRATION	\$157,629	\$160,248	\$163,673	\$166,723	\$166,723	\$166,723
TREATMENT PLANT	\$903,671	\$950,165	\$977,953	\$1,011,242	\$1,014,480	\$1,014,480
PUMP STATIONS	\$516,080	\$522,077	\$558,329	\$545,452	\$545,452	\$545,452
BILLING	\$186,531	\$186,125	\$182,384	\$182,384	\$182,384	\$182,384
RESERVE	\$1,512,352	\$1,512,000	\$1,512,000	\$1,512,000	\$1,512,000	\$1,512,000
SEWER MAINTENANCE	\$766,893	\$818,714	\$820,961	\$832,547	\$832,547	\$832,547
ENGINEERING	\$173,097	\$222,216	\$240,722	\$246,479	\$249,717	\$249,717
DEBT	\$28,457	\$30,320	\$96,532	\$96,309	\$96,309	\$96,309
COMPLIANCE	\$86,445	\$90,563	\$100,693	\$102,313	\$102,313	\$102,313
SLUDGE DISPOSAL	\$294,205	\$270,259	\$365,389	\$372,594	\$372,594	\$372,594
INSURANCE	\$706,720	\$742,654	\$837,145	\$861,084	\$861,579	\$861,579
TOTAL SEWER USER	\$5,332,081	\$6,020,340	\$5,855,781	\$5,929,127	\$5,936,098	\$5,936,098

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Revenue Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
INTEREST & PENALTIES	\$0	\$644	\$1,000	\$0	\$0	\$0
SEWER LIEN FEES	\$995	\$1,057	\$0	\$0	\$0	\$0
STATE GRANT REVENUE	\$0	\$0	\$0	\$0	\$0	\$0
INVESTMENT INCOME	\$0	\$0	\$0	\$0	\$0	\$0
INDUSTRY COMPLIANCE	\$61,089	\$69,623	\$64,770	\$65,790	\$65,790	\$65,790
INDUSTRIAL APPLICATION PERMITS	\$0	\$600	\$0	\$0	\$0	\$0
USER FEES	\$4,032,195	\$4,139,658	\$4,213,924	\$4,270,168	\$4,277,139	\$4,277,139
INDUSTRIAL FEES	\$1,570,112	\$1,557,289	\$1,426,087	\$1,438,169	\$1,438,169	\$1,438,169
CAPE ELIZABETH OPERATIONS	\$153,403	\$152,583	\$150,000	\$155,000	\$155,000	\$155,000
DEBT REIMBURSEMENTS	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$386	\$400	\$0	\$0	\$0	\$0
SALE OF SURPLUS PROPERTY	\$2,149	\$491	\$0	\$0	\$0	\$0
BUDGETED USE OF SURPLUS	\$0	\$0	\$30,000	\$0	\$0	\$0
TRANSFERS IN	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL SEWER USER	\$5,820,329	\$5,922,343	\$5,885,781	\$5,929,127	\$5,936,098	\$5,936,098

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
ADMINISTRATION						
HOURLY	\$48,614	\$47,800	\$47,296	\$48,182	\$48,182	\$48,182
SALARY	\$104,228	\$106,740	\$108,011	\$110,175	\$110,175	\$110,175
OVERTIME	\$-861	\$0	\$0	\$0	\$0	\$0
	\$151,981	\$154,540	\$155,307	\$158,357	\$158,357	\$158,357
PRINTING & BINDING	\$424	\$391	\$1,000	\$1,000	\$1,000	\$1,000
POSTAGE	\$14	\$19	\$500	\$500	\$500	\$500
TELEPHONE	\$2,785	\$1,390	\$1,422	\$1,422	\$1,422	\$1,422
EQUIPMENT MAINTENANCE	\$0	\$0	\$500	\$500	\$500	\$500
CONTRACTED SERVICES	\$0	\$288	\$0	\$0	\$0	\$0
TRAINING	\$467	\$1,153	\$1,600	\$1,600	\$1,600	\$1,600
	\$3,690	\$3,241	\$5,022	\$5,022	\$5,022	\$5,022
OFFICE SUPPLIES	\$434	\$539	\$550	\$550	\$550	\$550
PRINTING SUPPLIES	\$0	\$0	\$300	\$300	\$300	\$300
BOOKS	\$0	\$333	\$350	\$350	\$350	\$350
MISC SUPPLIES	\$181	\$288	\$500	\$500	\$500	\$500
	\$615	\$1,161	\$1,700	\$1,700	\$1,700	\$1,700
DUES & MEMBERSHIPS	\$1,175	\$1,187	\$1,500	\$1,500	\$1,500	\$1,500
	\$1,175	\$1,187	\$1,500	\$1,500	\$1,500	\$1,500
TRANSFER OUT	\$168	\$120	\$144	\$144	\$144	\$144
	\$168	\$120	\$144	\$144	\$144	\$144
TOTAL ADMINISTRATION	\$157,629	\$160,248	\$163,673	\$166,723	\$166,723	\$166,723

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
ADMINISTRATION			
HOURLY	50605061 - 611000		
	1 HR SPECIALIST/CASEWORKER	\$48,182	\$48,182
	1 WRP ADMINISTRATIVE ASSISTANT		
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SALARY	50605061 - 611500		
	1 WATER RESOURCE DIRECTOR	\$110,175	\$110,175
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PRINTING & BINDING	50605062 - 620500		
		\$1,000	\$1,000
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POSTAGE	50605062 - 621500		
		\$500	\$500

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TELEPHONE	50605062 - 622000	12.00	Mobile Phone	at	\$1,422	\$1,422
		12.00	Conversant/Avaya & fax	at		
					55.00 =	660
					63.50 =	762
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EQUIPMENT MAINTENANCE	50605062 - 627000				\$500	\$500
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TRAINING	50605062 - 629000				\$1,600	\$1,600
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OFFICE SUPPLIES	50605063 - 630500				\$550	\$550
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PRINTING SUPPLIES	50605063 - 631000				\$300	\$300

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
BOOKS	50605063 - 638200	\$350	\$350
MISC SUPPLIES	50605063 - 639900	\$500	\$500
DUES & MEMBERSHIPS	50605064 - 642000	\$1,500	\$1,500
TRANSFER OUT	50605088 - 900001	\$144	\$144
	Avaya Replacement 2 Phones @ \$6.00 x 12 months	72.00 =	144
	at		
TOTAL ADMINISTRATION		\$166,723	\$166,723

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TREATMENT PLANT						
HOURLY	\$301,950	\$294,666	\$299,095	\$298,383	\$301,621	\$301,621
SALARY	\$119,222	\$123,132	\$124,688	\$128,065	\$128,065	\$128,065
TEMPORARY HELP	\$5,054	\$2,727	\$0	\$0	\$0	\$0
OVERTIME	\$13,150	\$8,076	\$21,350	\$21,455	\$21,455	\$21,455
OTHER FEES	\$7,543	\$7,837	\$9,777	\$9,886	\$9,886	\$9,886
	\$446,919	\$436,437	\$454,910	\$457,789	\$461,027	\$461,027
TELEPHONE	\$6,675	\$6,397	\$5,073	\$5,073	\$5,073	\$5,073
WATER & SEWER	\$3,488	\$3,550	\$3,000	\$3,000	\$3,000	\$3,000
ELECTRIC	\$185,871	\$208,735	\$207,767	\$233,777	\$233,777	\$233,777
TRAVEL	\$1,173	\$1,440	\$2,500	\$2,500	\$2,500	\$2,500
FREIGHT	\$249	\$583	\$1,000	\$1,000	\$1,000	\$1,000
MOTOR VEHICLE MAINT	\$1,892	\$3,623	\$2,000	\$2,000	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	\$38,683	\$37,729	\$35,000	\$35,000	\$35,000	\$35,000
RADIO MAINTENANCE	\$0	\$0	\$400	\$400	\$400	\$400
BUILDING MAINTENANCE	\$1,711	\$5,220	\$5,000	\$6,500	\$6,500	\$6,500
SOLID WASTE DISPOSAL	\$10,787	\$45,534	\$18,150	\$18,150	\$18,150	\$18,150
CONTRACTED SERVICES	\$33,763	\$50,828	\$45,239	\$45,239	\$45,239	\$45,239
CONTRACT SERVICES-ENGINEER	\$0	\$4,700	\$0	\$0	\$0	\$0
TRAINING	\$2,482	\$1,737	\$2,960	\$2,960	\$2,960	\$2,960
	\$286,774	\$370,076	\$328,089	\$355,599	\$355,599	\$355,599
OFFICE SUPPLIES	\$698	\$503	\$1,500	\$1,500	\$1,500	\$1,500
PRINTING SUPPLIES	\$468	\$391	\$500	\$500	\$500	\$500
HEATING FUEL	\$31,369	\$16,414	\$35,400	\$35,400	\$35,400	\$35,400
GAS & OIL	\$5,150	\$5,629	\$6,020	\$6,020	\$6,020	\$6,020
TIRES & TUBES	\$275	\$109	\$300	\$300	\$300	\$300
CLOTHING	\$5,462	\$5,523	\$7,686	\$7,686	\$7,686	\$7,686
MEDICAL & LAB SUPPLIES	\$7,307	\$7,692	\$7,000	\$7,000	\$7,000	\$7,000
SMALL TOOLS	\$1,512	\$1,544	\$1,500	\$1,500	\$1,500	\$1,500
CLEANING SUPPLIES	\$1,833	\$2,580	\$2,000	\$2,000	\$2,000	\$2,000
EQUIPMENT SUPPLIES	\$44,951	\$36,162	\$40,000	\$40,000	\$40,000	\$40,000

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
BOOKS	\$0	\$22	\$250	\$250	\$250	\$250
VEHICLE SUPPLIES	\$1,006	\$419	\$1,000	\$1,000	\$1,000	\$1,000
BUILDING MAINT SUPPLIES	\$1,653	\$792	\$2,000	\$2,000	\$2,000	\$2,000
CHEMICALS	\$51,538	\$50,858	\$73,838	\$76,738	\$76,738	\$76,738
MISC SUPPLIES	\$15,990	\$14,586	\$15,000	\$15,000	\$15,000	\$15,000
	\$169,212	\$143,222	\$193,994	\$196,894	\$196,894	\$196,894
DUES & MEMBERSHIPS	\$346	\$130	\$600	\$600	\$600	\$600
	\$346	\$130	\$600	\$600	\$600	\$600
TRANSFER OUT	\$420	\$300	\$360	\$360	\$360	\$360
	\$420	\$300	\$360	\$360	\$360	\$360
TOTAL TREATMENT PLANT	\$903,671	\$950,165	\$977,953	\$1,011,242	\$1,014,480	\$1,014,480

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TREATMENT PLANT			
HOURLY	50608061 - 611000		
	1 MECHANICAL ELECTRICIAN		\$301,621
	4 TP OPERATOR I		
	1 VEHICLE MAINT MECHANIC		
	1 MAINTENANCE MECHANIC		
	1 BUILDING MAINTENANCE CUSTODIAN		
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SALARY	50608061 - 611500		
	1 TREATMENT SYSTEMS MANAGER	\$128,065	\$128,065
	1 CHIEF OPERATOR		
	1 MAINTENANCE SUPERVISOR		
<hr/>			
OVERTIME	50608061 - 612500	\$21,455	\$21,455
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OTHER FEES	50608061 - 615000	\$9,886	\$9,886

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>		
TELEPHONE	1.00	50608062 - 622000	Pagers (2) for operators on-call	at	192.00 =	192	\$5,073	\$5,073
	1.00		Subscription agreement for operator's laptop to allow remote access to SCADA system	at	374.00 =	374		
	2.00		Copper lines for SCADA system and building fire alarm system.	at	266.00 =	532		
	1.00		Conversant/Avaya	at	1,923.00 =	1,923		
	12.00		Cell phones for on-call operators and maintenance personnel	at	171.00 =	2,052		
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WATER & SEWER		50608062 - 622400					\$3,000	\$3,000
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ELECTRIC		50608062 - 622500					\$233,777	\$233,777
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TRAVEL		50608062 - 623000					\$2,500	\$2,500

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
FREIGHT	50608062 - 624000	\$1,000	\$1,000
MOTOR VEHICLE MAINT	50608062 - 626500	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	50608062 - 627000	\$35,000	\$35,000
RADIO MAINTENANCE	50608062 - 627100	\$400	\$400
BUILDING MAINTENANCE	50608062 - 627500	\$6,500	\$6,500

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>	
SOLID WASTE DISPOSAL	50608062 - 628100	65.00	Semi-annual aeration tank grit removal	at	110.00	= 7,150	\$18,150
		100.00	Grit and screenings generated from grit removal equipment at the treatment plant	at	110.00	= 11,000	
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CONTRACTED SERVICES	50608062 - 628800	1.00	Low level mercury analysis	at	200.00	= 200	\$45,239
		1.00	Reporting fees haz. chemicals (TIER 2)	at	200.00	= 200	
		1.00	Rental of tools and equipment not owned by the City.	at	450.00	= 450	
		1.00	Fire alarm monitoring service	at	725.00	= 725	
		16.00	PWD back flow preventer tests (16)	at	60.00	= 960	
		4.00	Quarterly misc. metals analysis (4)	at	250.00	= 1,000	
		1.00	Priority pollutant scan (1)	at	1,094.00	= 1,094	
		2.00	Operations Building and Main PS roof maintenance and repair agreement with Delta Roofing	at	800.00	= 1,600	
		1.00	Rug cleaning service 2 times a year + Floor maintenance	at	1,750.00	= 1,750	
		1.00	Effluent metal & ammonia test (EPA req.)	at	2,000.00	= 2,000	
		1.00	SCADA service contract	at	5,000.00	= 5,000	
		1.00	Misc. metals & compound analysis (1)	at	5,000.00	= 5,000	
			Required by discharge license				
		1.00	Grounds Maintenance	at	5,000.00	= 5,000	
		4.00	Toxicity tests (1/4ly)	at	1,340.00	= 5,360	
		1.00	Annual Department of Environmental Protection Water Quality Improvement Fund.	at	5,900.00	= 5,900	
		1.00	DEP Waste Discharge License fee	at	9,000.00	= 9,000	
			Increase in annual fee				

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>									
TRAINING	50608062 - 629000								\$2,960	\$2,960
OFFICE SUPPLIES	50608063 - 630500	1.00		at	1,500.00	=	1,500		\$1,500	\$1,500
PRINTING SUPPLIES	50608063 - 631000								\$500	\$500
HEATING FUEL	50608063 - 631500								\$35,400	\$35,400
GAS & OIL	50608063 - 632000	100.00		at	2.00	=	200		\$6,020	\$6,020
		280.00		at	2.00	=	560			
		500.00		at	2.00	=	1,000			
		200.00		at	6.00	=	1,200			
		1,700.00		at	1.80	=	3,060			

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>								
TIRES & TUBES		50608063 - 632500						\$300	\$300
CLOTHING		50608063 - 634500	12.00	Pair of gloves	at	8.00	=	96	\$7,686
			7.00	Pair of rubber boots	at	50.00	=	350	
			8.00	Boxes disposable gloves	at	60.00	=	480	
			7.00	Sets of rain gear	at	75.00	=	525	
			7.00	Pairs of coveralls	at	125.00	=	875	
			8.00	Safety shoes	at	150.00	=	1,200	
			52.00	Weekly uniform rental fees for 8 employees	at	80.00	=	4,160	\$7,686
MEDICAL & LAB SUPPLIES		50608063 - 635000						\$7,000	\$7,000
SMALL TOOLS		50608063 - 636000						\$1,500	\$1,500
CLEANING SUPPLIES		50608063 - 636500						\$2,000	\$2,000

City of South Portland
2017/2018 Adopted Budget
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Line Item Detail

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
EQUIPMENT SUPPLIES	50608063 - 637500	\$40,000	\$40,000
BOOKS	50608063 - 638200	\$250	\$250
VEHICLE SUPPLIES	50608063 - 638600	\$1,000	\$1,000
BUILDING MAINT SUPPLIES	50608063 - 638800	\$2,000	\$2,000

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>			<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>		
CHEMICALS	50608063 - 639000	1.00	Misc. ie odor control, coagulants, stainless steel acid wash, chemicals for auto chlorine analyzers	at 2,000.00 =	2,000	\$76,738	\$76,738
		10,000.00	Bulk Sodium Bisulfite for secondary and overflow dechlorination @ 1.2045 /gallon	at 1.20 =	12,000		
		45,000.00	Bulk Sodium Hypochlorite for secondary and overflow disinfection @ \$0.6539 /gallon, 5000 gallon loads	at 0.65 =	29,250		
		13.00	Emulsion polymer for belt filter presses @\$1.12/lb in 13 (2300 pound ea.) totes.	at 2,576.00 =	33,488		
MISC SUPPLIES	50608063 - 639900	1.00	Safety Supplies	at 3,000.00 =	3,000	\$15,000	\$15,000
		1.00	Misc Supplies	at 12,000.00 =	12,000		
DUES & MEMBERSHIPS	50608064 - 642000					\$600	\$600

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TRANSFER OUT	50608088 - 900001 5.00 Avaya Replacement 5 Phones @ 6.00 x 12 months	\$360	\$360
	at 72.00 = 360		
TOTAL TREATMENT PLANT		\$1,014,480	\$1,014,480

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PUMP STATIONS						
HOURLY	\$179,656	\$196,007	\$201,682	\$200,387	\$200,387	\$200,387
SALARY	\$43,131	\$47,662	\$44,932	\$46,707	\$46,707	\$46,707
OVERTIME	\$12,617	\$9,701	\$12,932	\$12,748	\$12,748	\$12,748
OTHER FEES	\$5,510	\$6,309	\$5,375	\$5,267	\$5,267	\$5,267
	\$240,914	\$259,679	\$264,921	\$265,109	\$265,109	\$265,109
TELEPHONE	\$2,178	\$1,810	\$1,080	\$1,080	\$1,080	\$1,080
WATER & SEWER	\$4,375	\$4,542	\$4,621	\$4,621	\$4,621	\$4,621
ELECTRIC	\$169,634	\$165,901	\$181,307	\$168,242	\$168,242	\$168,242
FREIGHT	\$65	\$3	\$350	\$350	\$350	\$350
MOTOR VEHICLE MAINT	\$593	\$4,472	\$2,000	\$2,000	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	\$26,335	\$17,903	\$25,000	\$25,000	\$25,000	\$25,000
RADIO MAINTENANCE	\$818	\$0	\$500	\$500	\$500	\$500
BUILDING MAINTENANCE	\$2,962	\$1,024	\$1,500	\$1,500	\$1,500	\$1,500
SOLID WASTE DISPOSAL	\$4,607	\$6,515	\$7,000	\$7,000	\$7,000	\$7,000
CONTRACTED SERVICES	\$7,616	\$16,896	\$9,000	\$9,000	\$9,000	\$9,000
TRAINING	\$1,186	\$744	\$2,000	\$2,000	\$2,000	\$2,000
	\$220,369	\$219,811	\$234,358	\$221,293	\$221,293	\$221,293
OFFICE SUPPLIES	\$74	\$98	\$500	\$500	\$500	\$500
PRINTING SUPPLIES	\$416	\$391	\$400	\$400	\$400	\$400
HEATING FUEL	\$40	\$0	\$0	\$0	\$0	\$0
GAS & OIL	\$10,426	\$13,002	\$10,215	\$10,215	\$10,215	\$10,215
TIRES & TUBES	\$275	\$759	\$1,760	\$1,760	\$1,760	\$1,760
CLOTHING	\$3,733	\$4,391	\$4,475	\$4,475	\$4,475	\$4,475
SMALL TOOLS	\$697	\$1,435	\$1,500	\$1,500	\$1,500	\$1,500
CLEANING SUPPLIES	\$265	\$507	\$500	\$500	\$500	\$500
EQUIPMENT SUPPLIES	\$28,852	\$16,765	\$25,000	\$25,000	\$25,000	\$25,000
VEHICLE SUPPLIES	\$341	\$323	\$2,500	\$2,500	\$2,500	\$2,500
BUILDING MAINT SUPPLIES	\$913	\$0	\$1,000	\$1,000	\$1,000	\$1,000
CHEMICALS	\$358	\$280	\$1,500	\$1,500	\$1,500	\$1,500
MISC SUPPLIES	\$8,323	\$4,507	\$9,500	\$9,500	\$9,500	\$9,500

City of South Portland
 2017/2018 Adopted Budget
 Sewer User Fund Expenditure
 Line Item Summary

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
	\$54,713	\$42,457	\$58,850	\$58,850	\$58,850	\$58,850
DUES & MEMBERSHIPS	\$84	\$130	\$200	\$200	\$200	\$200
	\$84	\$130	\$200	\$200	\$200	\$200
TOTAL PUMP STATIONS	\$516,080	\$522,077	\$558,329	\$545,452	\$545,452	\$545,452

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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Explanation

Account Description

PUMP STATIONS

HOURLY	50608161 - 611000	2 TP OPERATOR I 1 VEHICLE MAINT MECHANIC 2 MAINTENANCE MECHANIC	\$200,387	\$200,387
<hr/>				
SALARY	50608161 - 611500	1 TREATMENT SYSTEMS MANAGER 1 MAINTENANCE SUPERVISOR	\$46,707	\$46,707
<hr/>				
OVERTIME	50608161 - 612500		\$12,748	\$12,748
<hr/>				
OTHER FEES	50608161 - 615000		\$5,267	\$5,267

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	at	90.00 =	1,080	<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
TELEPHONE	50608162 - 622000 12.00 3 Cell phones				\$1,080	\$1,080
<hr/>						
WATER & SEWER	50608162 - 622400				\$4,621	\$4,621
<hr/>						
ELECTRIC	50608162 - 622500				\$168,242	\$168,242
<hr/>						
FREIGHT	50608162 - 624000				\$350	\$350
<hr/>						
MOTOR VEHICLE MAINT	50608162 - 626500				\$2,000	\$2,000

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
EQUIPMENT MAINTENANCE	50608162 - 627000	\$25,000	\$25,000
RADIO MAINTENANCE	50608162 - 627100	\$500	\$500
BUILDING MAINTENANCE	50608162 - 627500	\$1,500	\$1,500
SOLID WASTE DISPOSAL	50608162 - 628100	\$7,000	\$7,000
CONTRACTED SERVICES	50608162 - 628800	\$9,000	\$9,000

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

Account Description	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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Account Description	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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TRAINING	\$2,000	\$2,000
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50608162 - 629000

OFFICE SUPPLIES	\$500	\$500
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50608163 - 630500

PRINTING SUPPLIES	\$400	\$400
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50608163 - 631000

GAS & OIL	\$10,215	\$10,215
Grease tubes	at 3.00 =	90
Natural gas for emergency	at 800.00 =	800
Genset Oil Changes	at 200.00 =	1,200
Propane for emergency	at 3.05 =	1,525
Diesel Fuel for emergency	at 2.00 =	3,000
Gasoline	at 1.80 =	3,600

50608163 - 632000

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>	
TIRES & TUBES	4.00 16.00	50608163 - 632500	Flat repairs Radials	at at	40.00 100.00	= 160 = 1,600	\$1,760 \$1,760
CLOTHING	5.00 5.00 5.00 5.00 52.00	50608163 - 634500	5 pair of rubber boots 5 sets of rain gear 5 pair of coveralls 5 pair of safety shoes Weekly uniform rental fee for 5 employees	at at at at at	50.00 75.00 100.00 150.00 50.00	= 250 = 375 = 500 = 750 = 2,600	\$4,475 \$4,475
SMALL TOOLS		50608163 - 636000					\$1,500 \$1,500
CLEANING SUPPLIES		50608163 - 636500					\$500 \$500
EQUIPMENT SUPPLIES		50608163 - 637500					\$25,000 \$25,000

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
VEHICLE SUPPLIES	50608163 - 638600	\$2,500	\$2,500
<hr/>			
BUILDING MAINT SUPPLIES	50608163 - 638800	\$1,000	\$1,000
<hr/>			
CHEMICALS	50608163 - 639000	1,500	1,500
	at 1,500.00 =	\$1,500	\$1,500
	Grease emulsifiers, odor control products used within the wastewater pumping stations.		
<hr/>			
MISC SUPPLIES	50608163 - 639900	2,000	2,000
	at 2,000.00 =	\$9,500	\$9,500
	Safety Supplies		
<hr/>			
DUES & MEMBERSHIPS	50608164 - 642000	\$200	\$200

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

<u>Account Description</u>	<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
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Explanation

TOTAL PUMP STATIONS

\$545,452

\$545,452

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
BILLING						
CONTRACTED SERVICES	\$186,384	\$186,384	\$182,384	\$182,384	\$182,384	\$182,384
RECORDING FEES	\$147	\$-259	\$0	\$0	\$0	\$0
	\$186,531	\$186,125	\$182,384	\$182,384	\$182,384	\$182,384
TOTAL BILLING	\$186,531	\$186,125	\$182,384	\$182,384	\$182,384	\$182,384

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>
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BILLING

CONTRACTED SERVICES	50608262 - 628800
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\$182,384	\$182,384
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TOTAL BILLING

\$182,384	\$182,384
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City of South Portland
 2017/2018 Adopted Budget
 Sewer User Fund Expenditure
 Line Item Summary

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
RESERVE						
BUILDINGS	\$0	\$0	\$1,512,000	\$1,512,000	\$1,512,000	\$1,512,000
	\$0	\$0	\$1,512,000	\$1,512,000	\$1,512,000	\$1,512,000
TRANSFER OUT	\$1,512,352	\$1,512,000	\$0	\$0	\$0	\$0
	\$1,512,352	\$1,512,000	\$0	\$0	\$0	\$0
TOTAL RESERVE	\$1,512,352	\$1,512,000	\$1,512,000	\$1,512,000	\$1,512,000	\$1,512,000

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>								
RESERVE									
BUILDINGS	50608365 - 658000	1.00	Equipment Reserve	at	158,376.00	=	158,376		\$1,512,000
		1.00	Collection System Reserve	at	225,286.00	=	225,286		
		1.00	Pump Stations Reserve	at	393,849.00	=	393,849		
		1.00	Treatment Plant Reserve	at	734,489.00	=	734,489		
TOTAL RESERVE									\$1,512,000

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
SEWER MAINTENANCE						
HOURLY	\$279,200	\$340,555	\$343,469	\$350,656	\$350,656	\$350,656
SALARY	\$160,945	\$148,091	\$151,582	\$154,634	\$154,634	\$154,634
TEMPORARY HELP	\$0	\$8,029	\$10,080	\$10,080	\$10,080	\$10,080
OVERTIME	\$27,065	\$18,895	\$37,335	\$37,869	\$37,869	\$37,869
OTHER FEES	\$9,210	\$9,877	\$11,500	\$11,693	\$11,693	\$11,693
	\$476,420	\$525,446	\$553,966	\$564,932	\$564,932	\$564,932
PRINTING & BINDING	\$419	\$1,568	\$1,700	\$1,700	\$1,700	\$1,700
TELEPHONE	\$4,985	\$5,414	\$3,924	\$5,124	\$5,124	\$5,124
WATER & SEWER	\$708	\$637	\$650	\$650	\$650	\$650
ELECTRIC	\$3,065	\$2,747	\$3,385	\$3,385	\$3,385	\$3,385
TRAVEL	\$0	\$1,059	\$1,500	\$1,500	\$1,500	\$1,500
SUBSCRIPTIONS	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800
EQUIPMENT RENTAL	\$23,690	\$24,880	\$23,950	\$23,950	\$23,950	\$23,950
MOTOR VEHICLE MAINT	\$6,109	\$5,484	\$6,000	\$6,000	\$6,000	\$6,000
EQUIPMENT MAINTENANCE	\$9,496	\$11,285	\$9,000	\$9,000	\$9,000	\$9,000
RADIO MAINTENANCE	\$1,502	\$240	\$846	\$846	\$846	\$846
SOLID WASTE DISPOSAL	\$50,395	\$45,609	\$44,810	\$44,810	\$44,810	\$44,810
CONTRACTED SERVICES	\$31,350	\$35,361	\$28,986	\$28,986	\$28,986	\$28,986
CONTRACT SERVICES-ENGINEER	\$39	\$0	\$0	\$0	\$0	\$0
TRAINING	\$710	\$6,576	\$3,000	\$3,000	\$3,000	\$3,000
	\$134,267	\$142,661	\$129,551	\$130,751	\$130,751	\$130,751
OFFICE SUPPLIES	\$732	\$334	\$700	\$700	\$700	\$700
PRINTING SUPPLIES	\$0	\$244	\$150	\$150	\$150	\$150
HEATING FUEL	\$9,439	\$5,137	\$10,000	\$8,220	\$8,220	\$8,220
GAS & OIL	\$35,912	\$33,908	\$23,380	\$23,380	\$23,380	\$23,380
TIRES & TUBES	\$4,192	\$3,662	\$3,650	\$3,650	\$3,650	\$3,650
CLOTHING	\$8,846	\$6,675	\$7,896	\$7,896	\$7,896	\$7,896
SMALL TOOLS	\$2,740	\$2,907	\$2,500	\$2,500	\$2,500	\$2,500
CLEANING SUPPLIES	\$901	\$774	\$900	\$900	\$900	\$900
EQUIPMENT SUPPLIES	\$7,381	\$8,185	\$7,500	\$7,500	\$7,500	\$7,500

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
BOOKS	\$0	\$224	\$400	\$400	\$400	\$400
CONSTRUCTION SUPPLIES	\$54,421	\$57,971	\$52,000	\$52,000	\$52,000	\$52,000
VEHICLE SUPPLIES	\$16,288	\$16,443	\$15,000	\$15,000	\$15,000	\$15,000
BUILDING MAINT SUPPLIES	\$354	\$448	\$400	\$400	\$400	\$400
CHEMICALS	\$3,388	\$4,248	\$4,000	\$5,200	\$5,200	\$5,200
MISC SUPPLIES	\$11,010	\$8,666	\$8,400	\$8,400	\$8,400	\$8,400
	\$155,603	\$149,826	\$136,876	\$136,296	\$136,296	\$136,296
DUES & MEMBERSHIPS	\$268	\$541	\$280	\$280	\$280	\$280
	\$268	\$541	\$280	\$280	\$280	\$280
TRANSFER OUT	\$336	\$240	\$288	\$288	\$288	\$288
	\$336	\$240	\$288	\$288	\$288	\$288
TOTAL SEWER MAINTENANCE	\$766,893	\$818,714	\$820,961	\$832,547	\$832,547	\$832,547

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
SEWER MAINTENANCE			
HOURLY	1 VEHICLE MAINT MECHANIC 2 SWR MNT WORKER II 5 SWR MNT WORKER I	\$350,656	\$350,656
<hr/>			
SALARY	1 COLLECTION SYSTEMS MANAGER 1 STORMWATER COORDINATOR 1 COLLECTION SYSTEMS SUPERVISOR	\$154,634	\$154,634
<hr/>			
TEMPORARY HELP	1.00 Stormwater coordinator intern position.	\$10,080	\$10,080
<hr/>			
OVERTIME	50608461 - 612500	\$37,869	\$37,869
<hr/>			
OTHER FEES	50608461 - 615000	\$11,693	\$11,693

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	at	=	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PRINTING & BINDING	1.00 Printing of Stormwater brochures and informational mailings.			\$1,700	\$1,700
	50608462 - 620500				
TELEPHONE	1.00 Annual Pager Rental	at	=	\$5,124	\$5,124
	12.00 CONVER/AVAYAFAX	at	=		
	12.00 MONTHLY I-PAD	at	=		
	12.00 WIRELESS CHARGE				
	6 cell phones	at	=		
	50608462 - 622000				
WATER & SEWER	1.00 Annual water service	at	=	\$650	\$650
	1.00 Hydrant rental fee	at	=		
	50608462 - 622400				
ELECTRIC				\$3,385	\$3,385
	50608462 - 622500				
TRAVEL	1.00 Annual travel expense to attend water training events	at	=	\$1,500	\$1,500
	50608462 - 623000				

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>		at	1,800.00 =	1,800	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
SUBSCRIPTIONS	50608462 - 624500	1.00				\$1,800	\$1,800
EQUIPMENT RENTAL	50608462 - 626000	1.00	at	4,000.00 =	4,000	\$23,950	\$23,950
		266.00	at	75.00 =	19,950		
MOTOR VEHICLE MAINT	50608462 - 626500	1.00	at	6,000.00 =	6,000	\$6,000	\$6,000
EQUIPMENT MAINTENANCE	50608462 - 627000	1.00	at	9,000.00 =	9,000	\$9,000	\$9,000
RADIO MAINTENANCE	50608462 - 627100	1.00	at	226.00 =	226	\$846	\$846
		1.00	at	620.00 =	620		

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>		<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
SOLID WASTE DISPOSAL	50608462 - 628100			
	14.00	Tons disposal-construction deb	at 110.00 =	1,540
	1.00	Casco Bay Boat pump out program	at 5,000.00 =	5,000
	57.00	Tons disposal-sewer cleaner	at 110.00 =	6,270
	1.00	Household hazardous material d	at 14,000.00 =	14,000
	400.00	Tons disposal-Catch Basin Clea	at 45.00 =	18,000
<hr/>				
CONTRACTED SERVICES	50608462 - 628800			
	1.00	Easement Rental Fee Guilford	at 350.00 =	350
	1.00	Stormwater BMP Inspections	at 2,000.00 =	2,000
	1.00	Permit Requires Annual Inspections of detention Ponds		
	1.00	Miscellaneous Utility Repair	at 2,600.00 =	2,600
	1.00	Dig Safe Service Charge	at 3,336.00 =	3,336
	1.00	Traffic Control Services	at 4,000.00 =	4,000
	1.00	account was under funded for the amount of traffic control that is required on		
	1.00	Rodent Control Services	at 5,600.00 =	5,600
	1.00	Increase in rodent activity Phase II stormwater Working Group Annual Fee	at 11,100.00 =	11,100
		ISWG Group had a \$1000 increase in budget to meet next permit cycle regula		
<hr/>				
TRAINING	50608462 - 629000			
	1.00	funding to attend various stormwater and wastewater trainainga programs	at 3,000.00 =	3,000
			\$44,810	\$44,810
			\$28,986	\$28,986
			\$3,000	\$3,000

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>		MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
OFFICE SUPPLIES	1.00 Office supplies such as pen, paper and pencils.	at 700.00 =	700	\$700
PRINTING SUPPLIES	1.00 Toner for photo copier	at 150.00 =	150	\$150
HEATING FUEL	3,000.00 propane for office and maintenance building	at 2.74 =	8,220	\$8,220
GAS & OIL	1.00 Grease & Oil for equipment	at 1,000.00 =	1,000	\$23,380
	4,100.00 Gas	at 1.80 =	7,380	
	7,500.00 Diesel	at 2.00 =	15,000	

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>	
TIRES & TUBES	50608463 - 632500	1.00	Compressor, bucket mach, etc.	at	200.00 =	200	\$3,650
		1.00	Tire for skid steel loader	at	200.00 =	200	
		2.00	Tires for 6 cu yd dump truck (repairs)	at	125.00 =	250	
		2.00	Front-end loader tires (repairs)	at	250.00 =	500	
		2.00	Tires for sewer cleaner (repairs)	at	250.00 =	500	
		20.00	Truck tires increase due to actual quantity and costs	at	100.00 =	2,000	
CLOTHING	50608463 - 634500	18.00	18 pair rubber gloves	at	8.00 =	144	\$7,896
		9.00	9 pair rubber boots	at	20.00 =	180	
		96.00	96 pair cotton gloves	at	2.00 =	192	
		9.00	9 regular coveralls	at	25.00 =	225	
		9.00	9 pair of insulated coveralls	at	50.00 =	450	
		9.00	9 sets of rain gear	at	75.00 =	675	
		9.00	9 pair of safety shoes	at	150.00 =	1,350	
		52.00	9 Uniform service fees	at	90.00 =	4,680	
SMALL TOOLS	50608463 - 636000	1.00	small tools for maintenance garage and construction crew	at	2,500.00 =	2,500	\$2,500
CLEANING SUPPLIES	50608463 - 636500	1.00	Office cleaning supplies such as floor cleaner, window cleaner and paper products	at	900.00 =	900	\$900

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>	
EQUIPMENT SUPPLIES	1.00	50608463 - 637500	parts needed to replace and repair CCTV camera, and high pressure sewer cleaner,	at	7,500.00 = 7,500	\$7,500	\$7,500
BOOKS	1.00	50608463 - 638200	Manuals for sewer and stormwater training	at	400.00 = 400	\$400	\$400
CONSTRUCTION SUPPLIES	1.00	50608463 - 638500	Materials used in the repair and replacement of sewer and stormwater lines such as pipe, fittings, stone, gravel, asphalt, and precast structures.	at	52,000.00 = 52,000	\$52,000	\$52,000
VEHICLE SUPPLIES	1.00	50608463 - 638600	replacement parts for motor vehicles, such as starters, belts, hoses and other related items.	at	15,000.00 = 15,000	\$15,000	\$15,000
BUILDING MAINT SUPPLIES	1.00	50608463 - 638800	Items used in building maintenance such as paint and brushes.	at	400.00 = 400	\$400	\$400

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>						
CHEMICALS	1.00	50608463 - 639000	Bacteria treatments of the maine mall sewer area to reduce grease build ups	at	5,200.00 =	5,200	\$5,200
			Increased account by \$1200 to add another treatment each year.				\$5,200
MISC SUPPLIES	1.00	50608463 - 639900	general supplies used in the operation and maintenance of the municipal collections systems	at	8,400.00 =	8,400	\$8,400
DUES & MEMBERSHIPS	1.00	50608464 - 642000	New England Water Environment Association	at	100.00 =	100	\$280
	1.00		Maine Wastewater Control Association	at	180.00 =	180	\$280
TRANSFER OUT	4.00	50608488 - 900001	Avaya Replacement 4 Phones @ \$6.00 x 12 months	at	72.00 =	288	\$288
TOTAL SEWER MAINTENANCE							\$832,547

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
ENGINEERING						
HOURLY	\$60,248	\$61,704	\$62,439	\$63,691	\$66,929	\$66,929
SALARY	\$73,323	\$109,513	\$119,031	\$122,036	\$122,036	\$122,036
TEMPORARY HELP	\$2,802	\$0	\$9,600	\$9,600	\$9,600	\$9,600
OVERTIME	\$33	\$207	\$500	\$0	\$0	\$0
	\$136,406	\$171,425	\$191,570	\$195,327	\$198,565	\$198,565
50608561 - 611000						
50608561 - 611500						
50608561 - 612000						
50608561 - 612500						
50608562 - 620500	\$416	\$391	\$500	\$500	\$500	\$500
50608562 - 621500	\$50	\$31	\$300	\$300	\$300	\$300
50608562 - 622000	\$2,090	\$2,135	\$2,355	\$2,355	\$2,355	\$2,355
50608562 - 624500	\$4,243	\$3,549	\$4,100	\$6,100	\$6,100	\$6,100
50608562 - 626500	\$621	\$0	\$500	\$500	\$500	\$500
50608562 - 627000	\$0	\$0	\$900	\$900	\$900	\$900
50608562 - 628800	\$0	\$219	\$0	\$0	\$0	\$0
50608562 - 628802	\$16,110	\$29,430	\$29,500	\$29,500	\$29,500	\$29,500
50608562 - 629000	\$214	\$1,314	\$5,850	\$5,850	\$5,850	\$5,850
	\$23,744	\$37,069	\$44,005	\$46,005	\$46,005	\$46,005
50608563 - 630500	\$395	\$480	\$1,500	\$1,500	\$1,500	\$1,500
50608563 - 631000	\$539	\$1,143	\$600	\$600	\$600	\$600
50608563 - 632000	\$689	\$757	\$1,000	\$1,000	\$1,000	\$1,000
50608563 - 634500	\$352	\$156	\$500	\$500	\$500	\$500
50608563 - 637500	\$1,341	\$3,436	\$600	\$600	\$600	\$600
50608563 - 638200	\$0	\$41	\$225	\$225	\$225	\$225
50608563 - 639900	\$255	\$316	\$300	\$300	\$300	\$300
	\$3,571	\$6,329	\$4,725	\$4,725	\$4,725	\$4,725
50608564 - 642000	\$211	\$344	\$350	\$350	\$350	\$350
	\$211	\$344	\$350	\$350	\$350	\$350
50608565 - 650300	\$0	\$335	\$0	\$0	\$0	\$0
50608565 - 650400	\$0	\$4,029	\$0	\$0	\$0	\$0
50608565 - 656000	\$9,081	\$2,625	\$0	\$0	\$0	\$0
	\$9,081	\$6,889	\$0	\$0	\$0	\$0
OFFICE SUPPLIES						
PRINTING SUPPLIES						
GAS & OIL						
CLOTHING						
EQUIPMENT SUPPLIES						
BOOKS						
MISC SUPPLIES						
DUES & MEMBERSHIPS						
COMPUTER SOFTWARE						
COMPUTER HARDWARE						
OTHER EQUIPMENT						

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TRANSFER OUT	\$84	\$60	\$72	\$72	\$72	\$72
	\$84	\$60	\$72	\$72	\$72	\$72
TOTAL ENGINEERING	\$173,097	\$222,216	\$240,722	\$246,479	\$249,717	\$249,717

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>					
ENGINEERING						
HOURLY	50608561 - 611000	1 SENIOR CAD OPERATOR 1 BUILDING MAINTENANCE CUSTODIAN				\$66,929
SALARY						
	50608561 - 611500	1 WRP ENGINEER CIVIL/TRANSPORTA 1 ENGINEERING DIVISION MANAGER				\$122,036
TEMPORARY HELP	50608561 - 612000	12.00 Engineering Intern for July August September of 2017 and May June 2018	at	800.00 =	9.600	\$9,600
		1				\$9,600
PRINTING & BINDING	50608562 - 620500	1.00 Letterhead, envelopes, documents and printed material	at	500.00 =	500	\$500

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>		at	300.00 =	300	\$300	\$300
POSTAGE	1.00	Mailing and overnight delivery					
50608562 - 621500							
TELEPHONE	12.00	Conversant/Avaya	at	13.25 =	159	\$2,355	\$2,355
50608562 - 622000	12.00	2 - CSO Cellular Modems	at	30.00 =	360		
	12.00	2 - CSO Cellular Modems 3 Cell phones Blackberry plan	at	153.00 =	1,836		
SUBSCRIPTIONS	1.00	ESRI (Kasik) \$ 800 Civil 3D \$1,400 MEP \$1,800 Temporary MEP for summer intern \$ 800 FARRO Software (scan survey) \$2,000	at	6,100.00 =	6,100	\$6,100	\$6,100
50608562 - 624500							
MOTOR VEHICLE MAINT						\$500	\$500
50608562 - 626500							
EQUIPMENT MAINTENANCE						\$900	\$900
50608562 - 627000							

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018** **ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>								
CONTRACT SERVICES-ENGINE	50608562 - 628802	1.00	Outside Professional Engineering GIS Services	at	10,000.00	=	10,000	\$29,500	\$29,500
		1.00		at	19,500.00	=	19,500		
TRAINING	50608562 - 629000	1.00	Seminars, Engineering Training, and CADD Training	at	5,850.00	=	5,850	\$5,850	\$5,850
OFFICE SUPPLIES	50608563 - 630500	1.00	Office Supplies	at	1,500.00	=	1,500	\$1,500	\$1,500
PRINTING SUPPLIES	50608563 - 631000	1.00	Copier and computer paper and toner	at	600.00	=	600	\$600	\$600
GAS & OIL	50608563 - 632000	1.00	Engineering vehicle	at	1,000.00	=	1,000	\$1,000	\$1,000

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>							
CLOTHING	50608563 - 634500							\$500
<hr/>								
EQUIPMENT SUPPLIES	50608563 - 637500	1.00	Equipment Supplies Flow Monitoring Batteries	at	600.00	=	600	\$600
<hr/>								
BOOKS	50608563 - 638200							\$225
<hr/>								
MISC SUPPLIES	50608563 - 639900							\$300
<hr/>								
DUES & MEMBERSHIPS	50608564 - 642000							\$350

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>	at	72.00 =	72	\$72	\$72
TRANSFER OUT	50608588 - 900001	1.00				
	Avaya Replacement 1 Phones @ \$6.00 x 12 months					
TOTAL ENGINEERING					\$249,717	\$249,717

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
DEBT						
BOND INTEREST	\$0	\$1,774	\$7,384	\$7,161	\$7,161	\$7,161
BOND PRINCIPLE	\$0	\$0	\$60,690	\$60,690	\$60,690	\$60,690
	\$0	\$1,774	\$68,074	\$67,851	\$67,851	\$67,851
TEMPORARY & ADMIN	\$1,355	\$1,444	\$1,356	\$1,356	\$1,356	\$1,356
BOND PRINCIPAL	\$27,102	\$27,102	\$27,102	\$27,102	\$27,102	\$27,102
	\$28,457	\$28,546	\$28,458	\$28,458	\$28,458	\$28,458
TOTAL DEBT	\$28,457	\$30,320	\$96,532	\$96,309	\$96,309	\$96,309

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>		at	7,161.00	=	7,161	\$7,161
DEBT							
BOND INTEREST	50608664 - 648900	1.00	TH SRF INTEREST/FEES				
							\$7,161
<hr/>							
BOND PRINCIPLE	50608664 - 649000	1.00	TH SRF BOND PRINCIPAL			60,690	\$60,690
<hr/>							
TEMPORARY & ADMIN	50608666 - 668800						\$1,356
<hr/>							
BOND PRINCIPAL	50608666 - 669000	1.00	ARRA Long Creek Project Loan Payments 10/1/17 and 4/1/18			27,102	\$27,102
<hr/>							
TOTAL DEBT							\$96,309

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
COMPLIANCE						
HOURLY	\$57,930	\$59,314	\$60,021	\$61,230	\$61,230	\$61,230
SALARY	\$19,045	\$19,504	\$19,737	\$20,129	\$20,129	\$20,129
OVERTIME	\$0	\$170	\$650	\$663	\$663	\$663
OTHER FEES	\$0	\$0	\$289	\$295	\$295	\$295
	\$76,975	\$78,988	\$80,697	\$82,317	\$82,317	\$82,317
POSTAGE	\$100	\$109	\$150	\$150	\$150	\$150
TELEPHONE	\$619	\$820	\$660	\$660	\$660	\$660
MOTOR VEHICLE MAINT	\$1,428	\$145	\$500	\$500	\$500	\$500
EQUIPMENT MAINTENANCE	\$98	\$0	\$1,200	\$1,200	\$1,200	\$1,200
CONTRACTED SERVICES	\$4,812	\$9,026	\$13,654	\$13,654	\$13,654	\$13,654
TRAINING	\$666	\$405	\$1,500	\$1,500	\$1,500	\$1,500
	\$7,723	\$10,505	\$17,664	\$17,664	\$17,664	\$17,664
OFFICE SUPPLIES	\$97	\$181	\$500	\$500	\$500	\$500
GAS & OIL	\$360	\$234	\$432	\$432	\$432	\$432
CLOTHING	\$0	\$53	\$150	\$150	\$150	\$150
MEDICAL & LAB SUPPLIES	\$698	\$201	\$200	\$200	\$200	\$200
BOOKS	\$0	\$0	\$250	\$250	\$250	\$250
VEHICLE SUPPLIES	\$0	\$0	\$200	\$200	\$200	\$200
MISC SUPPLIES	\$591	\$401	\$600	\$600	\$600	\$600
	\$1,747	\$1,070	\$2,332	\$2,332	\$2,332	\$2,332
TOTAL COMPLIANCE	\$86,445	\$90,563	\$100,693	\$102,313	\$102,313	\$102,313

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
COMPLIANCE			
HOURLY	1 COMPLIANCE ADMINISTRATOR	\$61,230	\$61,230
SALARY	1 TREATMENT SYSTEMS MANAGER	\$20,129	\$20,129
OVERTIME		\$663	\$663
OTHER FEES		\$295	\$295

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
POSTAGE	50608762 - 621500	\$150	\$150
TELEPHONE	50608762 - 622000	\$660	\$660
	12.00 Monthly Cell Phone at 55.00 = 660		
MOTOR VEHICLE MAINT	50608762 - 626500	\$500	\$500
EQUIPMENT MAINTENANCE	50608762 - 627000	\$1,200	\$1,200

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>		MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CONTRACTED SERVICES	50608762 - 628800	10.00		
		2.00	133.00	1,330
		8.00	1,000.00	2,000
		20.00	266.00	2,128
		4.00	191.00	3,820
			1,094.00	4,376
	Volatile Organic Analysis		at	=
	Toxic Organic analysis		at	=
	Semi-VOA		at	=
	Heavy metals analysis		at	=
	EPA required priority pollutant Scan		at	=
	2 (influent, effluent)			
	EPA required tests for industrial users			
	2 (influent, effluent)			
	Local Limits Development			
TRAINING	50608762 - 629000		\$1,500	\$1,500
OFFICE SUPPLIES	50608763 - 630500		\$500	\$500
GAS & OIL	50608763 - 632000	1.00	36.00	36
		220.00	1.80	396
	Case oil		at	=
	Gasoline		at	=
			\$432	\$432

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CLOTHING	50608763 - 634500	\$150	\$150
MEDICAL & LAB SUPPLIES	50608763 - 635000	\$200	\$200
BOOKS	50608763 - 638200	\$250	\$250
VEHICLE SUPPLIES	50608763 - 638600	\$200	\$200
MISC SUPPLIES	50608763 - 639900	\$600	\$600

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TOTAL COMPLIANCE		\$102,313	\$102,313

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
SLUDGE DISPOSAL						
SLUDGE DISPOSAL	\$290,971	\$267,127	\$358,875	\$366,080	\$366,080	\$366,080
CONTRACTED SERVICES	\$3,234	\$3,132	\$6,514	\$6,514	\$6,514	\$6,514
	\$294,205	\$270,259	\$365,389	\$372,594	\$372,594	\$372,594
TOTAL SLUDGE DISPOSAL	\$294,205	\$270,259	\$365,389	\$372,594	\$372,594	\$372,594

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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Explanation

Account Description

SLUDGE DISPOSAL

SLUDGE DISPOSAL	50608862 - 628700	2,750.00	at	65.90	=	181,225	\$366,080
		2,750.00	at	67.22	=	184,855	\$366,080
CONTRACTED SERVICES							
	50608862 - 628800	1.00	at	120.00	=	120	\$6,514
		1.00	at	240.00	=	240	\$6,514
		1.00	at	900.00	=	900	
		1.00	at	1,000.00	=	1,000	
		1.00	at	1,094.00	=	1,094	
		1.00	at	1,240.00	=	1,240	
		4.00	at	480.00	=	1,920	

TOTAL SLUDGE DISPOSAL

\$372,594 \$372,594

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
INSURANCE						
MAINE STATE RETIREMENT	\$76,753	\$96,086	\$108,391	\$111,525	\$111,525	\$111,525
401A	\$43,354	\$42,112	\$42,548	\$42,721	\$42,721	\$42,721
LONG TERM DISABILITY	\$2,469	\$2,674	\$2,730	\$2,730	\$2,730	\$2,730
SOCIAL SECURITY	\$116,634	\$123,387	\$135,120	\$135,815	\$136,310	\$136,310
WORKERS COMP	\$57,767	\$57,576	\$64,920	\$53,000	\$53,000	\$53,000
HEALTH INSURANCE	\$315,260	\$347,474	\$386,995	\$415,600	\$415,600	\$415,600
ACCRUED VACATION/PAYROLL	\$17,195	\$9,450	\$12,309	\$12,309	\$12,309	\$12,309
	\$629,432	\$678,760	\$753,013	\$773,700	\$774,195	\$774,195
CLAIMS & DAMAGES	\$0	\$0	\$5,250	\$5,250	\$5,250	\$5,250
PROPERTY INSURANCE	\$77,289	\$63,894	\$78,882	\$82,134	\$82,134	\$82,134
	\$77,289	\$63,894	\$84,132	\$87,384	\$87,384	\$87,384
TOTAL INSURANCE	\$706,720	\$742,654	\$837,145	\$861,084	\$861,579	\$861,579

City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
INSURANCE			
MAINE STATE RETIREMENT	50608961 - 618000	\$111,525	\$111,525
401A	50608961 - 618101	\$42,721	\$42,721
LONG TERM DISABILITY	50608961 - 618200	\$2,730	\$2,730
SOCIAL SECURITY	50608961 - 618300	\$136,310	\$136,310

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
WORKERS COMP	50608961 - 618500	\$53,000	\$53,000
HEALTH INSURANCE	50608961 - 618600	\$415,600	\$415,600
ACCRUED VACATION/PAYROLL	50608961 - 618800	\$12,309	\$12,309
CLAIMS & DAMAGES	50608964 - 645000	\$5,250	\$5,250

**City of South Portland
2017/2018 Adopted Budget
Sewer User Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>		MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PROPERTY INSURANCE	50608964 - 646200	1.00		
		1.00		
	Hartford Flood Insurance	at	14,700.00	= 14,700
	Property, Casualty and Liability Insurance	at	67,434.00	= 67,434
TOTAL INSURANCE			\$82,134	\$82,134
TOTAL INSURANCE			\$861,579	\$861,579