

**PEST MANAGEMENT ADVISORY COMMITTEE (PMAC)
AGENDA - Monday, November 6, 2017**

5-6:30PM – South Portland Community Center Conference Room

1. Review (and if needed edit) 10/2/17 Meeting Notes
2. Review Waiver Process
 - a. What the ordinance says:
 - i. Committee to consist of Chair and one other member who must be MBPC-licensed landscape professional
 - ii. Waivers can be granted for threats to public health & safety or for invasive species posing environmental threat and must meet following additional criteria:
 - Applicant must carefully evaluate alternative methods & materials
 - Applicant must minimize impact of application on abutting properties
 - Granting waiver can't be detrimental to public health, safety or welfare
 - iii. Forms must include the following info:
 - Location(s)
 - Application timing & date(s)
 - Substance(s) and application amounts
 - Management plan without broadcast & preemptive applications
 - Pest id. and threshold report
 - Reason for requesting use of prohibitive pesticide
 - iv. Applications must be filed with Waiver Committee with copy to Sustainability Coordinator
 - v. Waiver applications must be acted on within 5 business days of receipt
 - vi. Both committee members must agree to approval of application; otherwise application is denied
 - vii. Committee can prescribe additional safeguards and issue decision in writing with copies to applicant, PMAC, Sustainability Coordinator and City Clerk
 - viii. Appeals of committee decisions must be filed in writing to the City Manager within 5 business days

- ix. Manager must act upon appeal within 3 business days and issue decision in writing to appellant, PMAC, Sustainability Coordinator and City Clerk
 - b. Additional considerations for waiver forms to establish info required and to track types of requests?
 - c. Other considerations (e.g., committee composition – more than 2 members; pest id & threshold report criteria, etc.)?
- 3. Update on Pesticides Ordinance Webpage Development & Branding Efforts
 - a. Still working with Beyond Pesticides on web content
 - b. Considering consultant for assistance with design elements
 - c. Working with Tally-O Designs on branding
 - d. Others?
- 4. Preparations for 11/16/17 Retailer Meeting
 - a. Review agenda & outreach efforts
 - b. Discuss potential support from PMAC
 - c. Others?
- 5. USM Community Planning Workshop presentation: 11/20 or 11/27
 - a. “RFP” response to develop survey for collecting data on residents’ pre- and post-implementation land care practices and knowledge of ordinance
 - b. Develop marketing strategies & messaging to communicate key ordinance elements
- 6. Other Items?
- 7. Agenda item suggestions for next meeting? (Mon, 12/4 at 5PM at Community Center)
- 8. Adjourn