

Meeting # 1: Skatepark Committee Meeting Agenda

September 19, 2018

4:30 pm

PRESENT:

1. Anthony Johnson
2. Tom Long
3. Jeff Woodbury
4. Lucas Brown
5. Kate Lewis
6. Michele Danois
7. Kirsten McWilliams
8. Darrell Rogers
9. Jack Gundling
10. Cybil Kipp - could not attend but active member.

AGENDA:

1. Introductions
2. Choosing a chairperson
3. Choosing a member to take meeting minutes
4. Establish general timeline of project
5. Brainstorming potential locations
 - A. Possible city-owned locations
 - B. Possible non-city owned locations
 - C. Develop list
 - D. Strengths & weaknesses
6. Research potential locations before next meeting
7. Next meeting date/time

OUTCOMES:

1. We introduced ourselves.
2. Jack Gundling will co-chair
3. We are seeking a second co-chair
4. Kirsten McWilliams will take minutes of meeting
5. General timeline and Steps
 - A. Find and present possible locations - December 2018
 - B. Design to RFP
 - C. Funding strategy - Spring 2019 - present funding needs to city council for Capital Improvement Plan (CIP) process
 - D. Bid for project itself - Summer 2019

5. Brainstorming possible locations. Please see attached spreadsheet linked [here](#)

- A. Possible city-owned locations - on spreadsheet linked above
- B. Possible non-city owned locations - decided not to pursue at this point
- C. Develop list - on spreadsheet linked above
- D. Strengths & weaknesses- on spreadsheet linked above

***** Jeff Woodbury's visual map will be linked to this document once received.

6. Research potential locations before next meeting - Various members chose certain locations to drive by, take photos, and check out

7. Next meeting date/time - Wednesday, October 17th, 4:30, South Portland Rec Center.

8. Agenda submitted by Anthony? Please add brainstorming norms.

WORK TO DO BEFORE NEXT MEETING:

Everyone - read through the Public Skatepark Development Guide handed out at meeting or find [here](#)

Anthony - find out CDBG process and amounts
- clarify who owns lot 3318

Tom/Darrell - will take more pictures

Jeff - add greenbelt to visual map, share link to visual with committee members by sharing with Kirsten who will link it to these minutes. Jeff, can you also share your slideshow. Thanks so much for both, by the way.

Links to pptx and pdf versions of **Skatepark LocationsSopo v03**:
<https://www.dropbox.com/sh/1vwgbvukcusx364/AAAGrXmB8N9EfeMdds7fv5iWa?dl=0>

Michele - going to Thomas Knight park

Kirsten - find out about Cybil's membership on committee and submit notes

Lucas - pic, etc for Bug Light