



## ADDENDUM # 2

FINANCE DEPARTMENT

GREGORY N. L'HEUREUX  
Finance Director

COLLEEN C. SELBERG  
Purchasing Agent

### Bid #35-20

### SOLAR ENERGY CONTRACT

#### Addendum #2 – Questions and Answers

**1. Can you provide us with information on the outcome of Bid #24-20?**

Yes, the City is moving forward with two new on-site solar projects. City staff are working with ReVision Energy to expand our existing array on the City's capped landfill (929 Highland Ave) with an additional 3,693 kW (DC). We are also working with Green Sun to add a 194 kW (DC) array on the City's Community Center (21 Nelson Rd). These two projects would add 4.8 million kWh to the City's renewable energy portfolio, bringing our total use of solar energy to more than 6 million kWh annually. With these additions, the City would be offsetting more than 65% of our electrical load with clean, renewable, on-site solar energy.

**2. Is the City of Portland requesting a Power Purchase Agreement or a Net Energy Billing Agreement?**

A Net Energy Billing agreement.

**3. Is the RFP based on LD 1711 part A or B?**

The RFP is based on part A Commercial and Institutional net energy billing.

**4. Is the reference to the 2019 ITC intended to be a reference to the 2020 ITC?**

Yes, thank you for catching this.

**5. We assume the reference to the site inspection is not relevant to this RFP. Can you confirm?**

No, it is still relevant. (pg 3 "At the time of submission, it will be presumed that each bidder has inspected the proposed site and is thoroughly familiar with all permitting requirements. The failure or omission of any bidder to examine the site or to receive any form, instrument, or documents shall in no way relieve any bidder from any obligation in respect to the bid.")

**6. Will you accept reference projects outside of the state of ME?**

Yes.

**7. Can you confirm that insurance requirements are not relevant to this RFP since we would only be providing energy credits to the City?**

This may have been a little confusing because the insurance paragraph on page 6 referenced a PPA within the insurance requirements. This should have read “contract” instead of “PPA.”

The City wants to ensure that it is contracting with an entity that is capable of obtaining and maintaining comprehensive general liability insurance in the limits set forth in the RFP as well as property damage insurance in an amount sufficient to cover repair or replacement of the individual solar power electrical generation facility throughout the contract term. The City will not require that it be named as an additional named insured on the contractor’s insurance policy, but it will insist on the above coverage provisions in the Net Energy Billing Credit Purchase Agreement.

- 8. Can you confirm that the 1,300,000 kWh purchase is the annual amount the City is looking for and not the total amount of credits the City would purchase over the twenty year term?**

Correct, that is the estimated annual amount.

- 9. What specific characteristics will be considered when evaluating whether a project complies with the Maine Audubon’s report?**

The best practices laid out in this document will be considered:  
<https://www.maineaudubon.org/wp-content/uploads/2020/03/Solar-Best-Practices.pdf>

- 10. Does the City prefer a project that is within a certain distance of South Portland?**

No preference, as long as it is within CMP territory.

- 11. Can the City elaborate on the financial penalty if the project is not completed by 10/1/2021?**

The financial penalty has not been determined yet. The City will consider a proposal by the bidder for liquidated damages during contract development.

- 12. By “completed,” is the City referring to a Mechanical Completion Date or Commercial Operations Date?**

Commercial Operations date.

Colleen C. Selberg  
Purchasing Agent

**Please sign and return with your proposal.**

Receipt of Addendum #2 to the City of South Portland Bid #35-20 is hereby acknowledged.

Signed: \_\_\_\_\_  
(Corporation, Firm or Company)

By: \_\_\_\_\_  
(Officer, Authorized Individual or Owner)

Title: \_\_\_\_\_

Mailing

Address: \_\_\_\_\_

\_\_\_\_\_

Zip Code: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.