



Department of Planning & Development
City of South Portland
496 Ocean Street
South Portland, Maine 04106
(207) 767-7603

PERMIT APPLICATION FOR CURB CUT, DRIVEWAY ENTRANCE, DRIVEWAY WIDENING

<u>For Office Use:</u>	
Date: _____	Fee Paid: _____
Application #: _____	Permit #: _____

FEE (NON-REFUNDABLE) PER EACH CUT, ENTRANCE OR WIDENING - \$20.00

Property Address where Curb Cut is proposed: _____

Number of Curb Cuts existing on this lot: _____ Width of Proposed Curb Cut: _____

Distance and direction from proposed Curb Cut to nearest point of closest intersection with a public way: _____

Anticipated Start Date: _____ Estimated Completion Date: _____

Residential Use: _____ Non-Residential Use: _____

Please provide a survey or plot plan of property indicating locations and sizes of existing Curb Cuts and proposed Curb Cut. Show location of all adjacent public ways, and distance and direction from proposed Curb Cut to nearest point of the intersection closest to the proposed Curb Cut.

Property Owner/Mailing Address/Phone (day): _____

Contractor/Mailing Address/Phone (day): _____

Project Contact/Phone(s): _____

South Portland Code of Ordinances, Chapter 23, Article III, ENTRANCES TO PUBLIC WAYS:

Section 23-35. No person shall construct or maintain any entrance or exit driveways or curb cuts from private property to any public way in the city without first having secured a permit to do so.

Section 23-38. No person shall be granted permits for more than two (2) driveways or curb cuts to serve any single use.

Inspection is required prior to issuance of permit. Please mark the location and width of the proposed Curb Cut with paint or flags.

NOTE: PLEASE SEND THE COMPLETED CURB CUT/ DRIVEWAY ENTRANCE PERMIT APPLICATION TO:
dkasik@southportland.org, mleconte@southportland.org & aroy@southportland.org

Applicant's Signature _____ Date _____

For Office Use:

APPROVED _____ DATE _____
(Public Works Director)

APPROVED _____ DATE _____
(Street Opening Inspector)

DENIED _____ DATE _____